

Empowering a Motorsport Nation

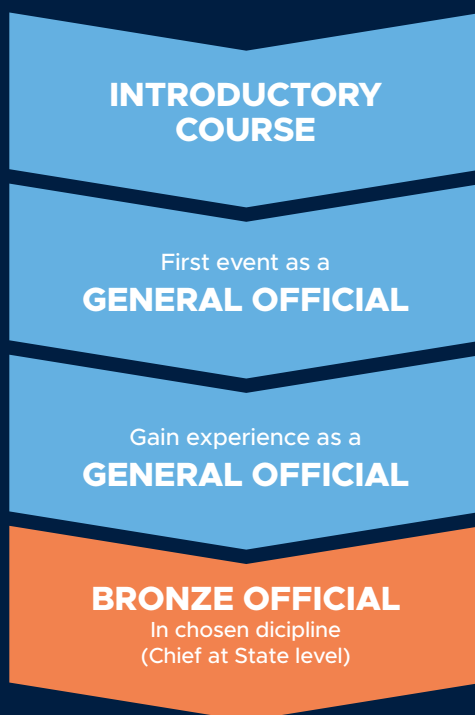


Officials' Licencing Pathway

MOTORSPORT AUSTRALIA
OFFICIALS



Officials pathway



ADMINISTRATION	CIRCUIT	EVENT COMMAND
FIRE AND RESCUE	OFF ROAD	RALLY
SCRUTINEER	STEWARD	TIMEKEEPER



Officials' Pathway

Graded Licences

General Official

The General Official licence allows you to participate as an official at any level or type of event, and in any role (under supervision)

Note: For your first event, you will be required to work under Direct supervision.

How do I get a General Official licence?

Option 1:

- Sign up on-line at motorsport.org.au/officials
- Complete the on-line Introductory module
- Upon successful completion of the module you will be issued with a General Official licence
- You can then get in touch with a car club or officials' association in order to start volunteering – Motorsport Australia member services can put you in touch with a club in your area

Option 2:

- If you sign up on the day of an event, you will need to complete the On The Day Official Sign Up Form, and you will be given a tear off slip. This slip acts as your licence for a period of thirty (30) days.
- Following the event, your licence form will be sent to Motorsport Australia, at which point you will be sent details on how to complete the on-line introductory module
- Upon successful completion of the module you will be issued with a General Official licence

Maintenance conditions:

Nil

Bronze Official

STATE LEVEL

Administration
Circuit
Event Command
Fire and Rescue (specialist)
Off Road
Rally
Scrutineer
Steward
Timekeeper

The Bronze Official licence aligns you to a specific category and allows you to participate as an official without supervision. You can also perform the role of team-leader (may take responsibility for other officials) and officiate as a Chief up to and including State level events.

Note: You can hold any number of category specific officials' licences.

How do I get a Bronze Official licence?

Once you have gained event experience as a General Official (12 months minimum) and decided which category you would like to be aligned to:

- Complete the relevant Face to Face or On-line training module (each category has a specific training module aligned to it)
- Apply on-line for an Event Assessment Booking for the relevant training module you have completed
- Upon successful completion of the event assessment (you may need to be assessed at a number of events) you will need to submit the following to Motorsport Australia:
 - Certificate of achievement from the training
 - Copy of signed Motorsport Australia Official Passbook
 - The completed event assessment
- Once processed you will be issued with a Bronze Official licence aligned to the specific category

Maintenance conditions:

Nil

Silver Official

LEADERSHIP AND MANAGEMENT
(NATIONAL LEVEL)

Administration
Circuit
Event Command
Fire and Rescue (specialist)
Off Road
Rally
Scrutineer
Steward
Timekeeper

The Silver Official licence allows you to participate as an official without supervision and in a leadership or management role. You can perform the role of team-leader (take responsibility for other officials) and officiate as a Chief up to and including National level events.

Note: You can hold different levels for different categories of officiating at any one time (e.g. you could be a Silver Steward and a Bronze Rally Official)

How do I get a Silver Official licence?

Once you have gained event experience as a Bronze Official (12 months minimum) and decided which category of licence you would like to upgrade:

- Complete the Silver Official Face to Face training module
- Apply on-line for an Event Assessment Booking for the relevant category of licence you want to upgrade
- Upon successful completion of the event assessment (you may need to be assessed at a number of events) you will need to submit the following to Motorsport Australia:
 - Certificate of achievement from the training
 - Copy of signed Motorsport Australia Official Passbook
 - The completed event assessment
- Once processed you will be issued with a Silver Official licence aligned to the specific category

Maintenance conditions:

Officiate in the relevant licence category during the last 4 years in a:

- Senior /Team Leader at a National Level or above, or
- Chief/Deputy Chief at a State Level or above, or
- Role of an appointed official or appointed official coach
- Participation Record to be signed by supervising official



Gold Official

SENIOR MANAGEMENT
(INTERNATIONAL LEVEL)

Administration
Circuit
Event Command
Fire and Rescue (specialist)
Off Road
Rally
Scrutineer
Steward
Timekeeper

The Gold Official licence allows you to participate as an official without supervision and in a leadership or management role. You can perform the role of team-leader (take responsibility for other officials) and officiate as a Chief up to and including International level events.

Note: You can hold different levels for different categories of officiating at any one time (e.g. you could be a Gold Steward and a Bronze Rally Official)

How do I get a Gold Official licence?

Once you have gained event experience as a Silver Official (12 months minimum) and decided which category of licence you would like to upgrade:

- Talk with your colleagues who hold a Gold level licence in the category you would like to upgrade so that you can be mentored prior to the assessment
- Apply on-line for an Event Assessment Booking for the relevant category of licence you want to upgrade
- Upon successful completion of the event assessment (you may need to be assessed at a number of events) you will need to submit the following to Motorsport Australia:
 - The completed event assessment
 - Copy of signed Motorsport Australia Official Passbook
 - Two letters of reference from Gold officials
- Once processed you will be issued with a Gold Official licence aligned to the specific category

Maintenance conditions:

Officiate in the relevant licence category during the last 4 years in a:

- Senior position at an International/Restricted International event, or
- Chief/Deputy Chief position at a National level or higher event, or
- Role of an appointed official or appointed official coach
- Participation Record to be signed by supervising official



Officials' Pathway

Non-Graded Licences

Specialist Official

Medical
Paramedic
Chaplain
CATO
Course Presenter
Event Assessor

Specialist Licence holders are those that hold professional qualifications (including but not restricted to: Doctor, Paramedic, Nurse, Chaplain) or Officials who have undertaken Motorsport Australia Specialist training modules.

How do I get a Specialist Official licence?

If you don't already hold a General Official or above grade licence, you will need to first obtain one by:

Refer to General Official licence.

For Medical, Paramedic and Chaplain:

Submit your qualifications to Motorsport Australia by sending an email to officials@motorsport.org.au and one of the team will get back to you regarding the next steps.

For CATO, Course Presenter and Event Assessor:

Register your interest with Motorsport Australia by sending an email to officials@motorsport.org.au and one of the team will get back to you regarding opportunities.

Please note, these roles are limited and by invitation only from Motorsport Australia.

- If invited to, complete the relevant Face to Face training module
- Apply on-line for an Event Assessment Booking (Event Assessor only)
- Upon successful completion of the event assessment (you may need to be assessed at a number of events) you will need to submit the following to Motorsport Australia:
 - Certificate of achievement from the training
 - Copy of signed Motorsport Australia Official Passbook
 - The completed event assessment
- Once processed you will be issued with a Specialist Official licence aligned to the specific category

Maintenance conditions:

- Officiate in the relevant licence category during the last 4 years
- Participation Record to be signed by supervising official



Appointed Official

Course Checker (Rally and Off-Road)
 OLT Evaluator
 Track Inspector
 Technical Delegate
 Race Director
 RVD (Response Vehicle Driver)

Appointed Licence holders are those that have been appointed by the management of Motorsport Australia and have undertaken Motorsport Australia Appointed training modules.

How do I get an Appointed Official licence?

Register your interest with Motorsport Australia by sending an email to officials@motorsport.org.au and one of the team will get back to you regarding opportunities.

Please note, these roles are limited and by invitation only from Motorsport Australia.

- If invited to, complete the relevant Face to Face training module
- Upon successful completion of the training module you will need to submit the below to Motorsport Australia:
 - Certificate of achievement from the training
 - Copy of signed Motorsport Australia Official Passbook
- Once processed you will be issued with an Appointed Official licence aligned to the specific category

Maintenance conditions:

- Officiate in the relevant licence category during the last 4 years
- Participation Record to be signed by supervising official



Licence Workflow

Graded Licences

LICENCE TYPE	1 PREREQUISITES	2 EXPERIENCE	3 TRAINING	4 ASSESSMENT	5 ATTAIN	6 MAINTAIN
GENERAL OFFICIAL	Minimum 16 years Trackside, 14 years Non-comp area, 12 years Administration. WWCC where applicable.	None	General Officials Module	Pass module assessment	Attain General Officials Licence. Can officiate at any level under supervision.	Licence renewed upon application
BRONZE OFFICIAL	General Official licence (min 1 year)	Gain Experience: State level	Complete relevant category module	Pass Event Assessment within 4 years of completion of relevant category module	Attain Bronze. Can supervise/participate at State level. National level under supervision.	Licence renewed upon application
SILVER OFFICIAL	Bronze Official licence (min 1 year)	Gain Experience: National level	Complete Silver Leadership and Management module.	Pass Event Assessment within 4 years of completion of Silver Leadership and Management module	Attain Silver. Can supervise/participate at National level. International level under supervision.	Officiate in previous 4 years in appropriate role and category
GOLD OFFICIAL	Silver Official licence (min 1 year)	Gain Experience: National and International level	None	Pass Event Assessment	Attain Gold. Can supervise/participate at International level.	Officiate in previous 4 years in appropriate role and category

Non-Graded Licences - Specialist

LICENCE TYPE	1 PREREQUISITES	2 PROCESS	3 TRAINING	4 ASSESSMENT	5 ATTAIN	6 MAINTAIN
EVENT ASSESSOR	Bronze Licence	Register interest and receive invitation	Event Assessor module	Pass Event Assessment	EA Specialist licence	Officiate in previous 4 years in appropriate role
CATO	General Official	Register interest and receive invitation	CATO module	Pass module Assessment	CATO Licence	Officiate in previous 4 years in appropriate role
CHAPLAIN	Letter of Endorsement	Submit application with qualifications	General Officials module	Pass module Assessment	Chaplain Licence	Officiate in previous 4 years in appropriate role
MEDICAL	AHPRA Rego	Submit application with qualifications	General Officials module	Pass module Assessment	Medical Specialist Licence	Officiate in previous 4 years in appropriate role
PARAMEDIC	AHPRA Rego	Submit application with qualifications	General Officials module	Pass module Assessment	Paramedic Specialist Licence	Officiate in previous 4 years in appropriate role
COURSE PRESENTER	Bronze licence	Register interest and receive invitation	Course presenter module	Pass module Assessment	Course Presenter Specialist Licence	Officiate in previous 4 years in appropriate role

Non-Graded Licences - Appointed

LICENCE TYPE	PREREQUISITES	PROCESS	TRAINING	ASSESSMENT	ATTAIN	MAINTAIN
COURSE CHECKER	Bronze Rally or Off Road Licence	Register interest and receive invitation	Course Checker module	Pass Event Assessment	Course Chcker endorsement	Annual review
OLT EVALUATOR	Bronze Licence	Register interest and receive invitation	None	None	OLT Evaluator endorsement	Annual review

Future Non-Graded Licences - Appointed

TRACK INSPECTOR	Receive Appointment by Motorsport Australia	Register interest and receive invitation	Track Inspector module	Pass module Assessment		Annual review
RACE DIRECTOR	Receive Appointment by Motorsport Australia	Register interest and receive invitation	Face to Face training module	Pass module Assessment		Annual review
TECHNICAL DELEGATE	Receive Appointment by Motorsport Australia	Register interest and receive invitation	Face to Face training module	Pass module Assessment		Annual review
RESPONSE VEHICLE DRIVER	Bronze licence	Register interest and receive invitation	Face to Face training module	Pass module Assessment		Annual review



**Photographers featured in
this document:**

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